

## Annual General Meeting of the Charity Retail Association

**Date:** Wednesday 16 November 2022, 09:30

**Venue:** Zoom webinar

**Sponsored by:** Choice Textile

**Attendees:** Members of the Charity Retail Association and guests



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### Minutes of the meeting

#### 1. Welcome and introduction – Emma Peake, Chair, Charity Retail Association (CRA)

Emma welcomed all and explained how participation in this Zoom AGM was to work, inviting all to use the chat box for any questions or comments. Emma ran through the agenda, and then introduced Lucy Orbell from Choice Textile, thanking Choice for their sponsorship of the AGM.

#### 2. A word from our sponsor – Lucy Orbell, Choice Textile

Lucy talked about Choice's history, achievements, reputation and commitment to the sector and future plans.

Emma thanked Lucy for her presentation.

#### 3. a) Approval of the minutes from November 2021 Annual General Meeting – Emma Peake

These were previously circulated. There were no questions. The minutes were approved.

**Proposer:** Sarah Coles – Hospice of St Francis

**Seconded:** Susan Cooper – Highland Hospice

#### b) Approval of the Annual Report and Statement of Accounts for the year ended 31 March 2022 – Emma Peake

These documents were previously circulated. There were no questions. The accounts were approved.

**Proposer:** Robin Osterley – Charity Retail Association

**Seconded:** Gary Thomas – Queen Elizabeth's Foundation for Disabled People

#### c) Notification of retiring Directors and Elections to the Board – Emma Peake

In the financial year 2021-2022:

Emma handed over to Robin Osterley, CEO of the CRA, who advised that the agreed Board restructure would be discussed further in today's Board meeting, following the AGM. Robin explained that board composition, currently consisting almost entirely of elected members from CRA membership, doesn't necessarily guarantee the skills the CRA needs. Therefore co-options will be increased to bring in expertise in sustainability and EDI, for example. This process has resulted in the re-elections of directors being paused, but it is expected that after the review has been implemented,

a category C member will need to be elected. More information will be forthcoming after the board meeting.

**d) Appointment of accountants for the Company**

Robin explained why it would be prudent to continue with Moore Kingston Smith and requested that the meeting appoint them for a further year. This was approved by the meeting.

**Proposer:** Robin Osterley – Charity Retail Association

**Seconded:** David Longmore – Barnardo's

**e) Review of the Year – Robin Osterley, Chief Executive, Charity Retail Association**

The year in question is the 2021-2022 financial year but activities up to date will also be part of this review. The framework for this review is the six objectives of the CRA's strategic plan.

Please refer to Robin's presentation, which will be circulated with these minutes. [It is also available here.](#)

**f) Keynote speech – Ben Peacock, Founder of Republic of Everyone**

Please refer to Ben's presentation, which will be circulated with these minutes. This is also available on request from the CRA.

**g) Final questions**

There were no questions. Emma advised that Robin and the team are always around if questions arise later – and thanked them for a successful year. Emma thanked Julia Edwards for arranging the meeting, Lucy Orbell and Choice Textile for sponsoring, Ben Peacock for his talk, and everyone for attending.

**Close of meeting 10.50am**